



Gujarat Technological University
(Established under the Gujarat Act No. 20 of 2007)
Chandkheda, Ahmedabad – 382 424 (Gujarat)

Guidelines for Admission in
3 Year Master of Business Administration Part-Time course (MBA-PT)
Academic Year 2020-21

Eligibility Criteria:

- Candidate must have acquired graduation degree of any stream from UGC recognized university. If a candidate possess graduation degree of foreign university then he / she must produce AIU certificate along with the degree certificate.
- Minimum of Two Years Full Time work experience in a registered firm/ company/ industry/ Educational Institute and/or Government, autonomous organizations in the relevant field in which admission is sought.
- Minimum 50% in graduation level. Admissions will be done on the merit of result of graduation degree. 50% weightage is given to graduation level and remaining 50% weightage is given to work experience. Weightage of Maximum 50 points will be allotted to experience where each additional years of experience will be given a credit of 5 points. For every additional percentage beyond 50%, 1 point will be given.
- A candidate shall require to make payment of a sum Rs.500/- towards registration fees as determined by the GTU 5 Years MBA-PT Admission Committee and shall be payable online through the GTU-Online SBI Portal.
- If student cancels his/her admission during the admission process and before confirmation of admission, Rs1000 will be deducted/charged as cancellation fees/administrative processing charges. After confirmation of admission in College, cancellation rules of College will be applicable to the student.

Documents to be uploaded with the application form:

The candidate is required to upload the self-attested copies of the following documents verified by the Help Centre, namely;

- (i) Marksheet & Degree Certificate : Graduation (All Semester/Years); H.S.C. Examination (Standard 12th - 10+2 Pattern) and S.S.C Examination (Standard 10th)*
- (ii) Conversion Certificate of CGPA / Grade Point to Percentage, if applicable.
- (iii) School Leaving Certificate or Transfer Certificate.
- (iv) Caste certificate for a candidate belonging to Scheduled Castes (SC), Scheduled Tribes (ST) and Socially and Educationally Backward Classes (SEBC), Economically Backward Class (EBC) issued by the authority empowered by the Government in this behalf, if applicable.
- (v) Non-Creamy Layer (NCL) certificate of the family, issued after 1st April of the relevant academic year, by the authority empowered by the Government in this behalf, if applicable.
- (vi) Certificate of Physical Disability issued and duly signed by the Civil Surgeon/Medical authority, in case of a Physically Handicapped candidate.
- (vii) Certificate of Ex-Serviceman, duly issued by the Director, Sainik Welfare Board Gujarat State or by the District Sainik Welfare Officer, if applicable.
- (viii) A copy of certificate of In-Serviceman duly issued by the Commanding Officer of the respective unit in which they are serving, if applicable.
- (ix) All Experience Certificates.